

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

APRIL 21, 2018
10:00 AM

FRED LEROY HEALTH & WELLNESS CENTER
2602 J STREET
OMAHA, NEBRASKA

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - a. April 9, 2018
- IV. RATIFICATION OF ACTIONS
- V. CHAIRMAN'S UPDATE
- VI. JACOB OLSUFKA, DIRECTOR OF FINANCE
 - a. Schedule of Expenditures Report as of 3/31/18
 - b. Indirect Cost Report as of 3/31/18
 - c. General Fund Report as of 3/31/18
 - d. Committee Report as of 3/31/18
 - e. Tribal Council Report as of 3/31/18
 - f. Miscellaneous Report March 2018
 - g. Tribal Council Travel Budgets (Councilman LaPointe)
 - h. LSE Architects Invoice – MOTION
- VII. STEPHANIE SLOBOTSKI, TRANSPORTATION PLANNER
 - a. Storm Shelter Project
- VIII. BILL YUNKER, DIRECTOR OF FACILITIES & RISK MANAGEMENT
 - a. Alley-Poyner Macchietto Architecture – MOTION
- IX. GEORJA KRIEBS, ENVIRONMENTAL MANAGER
 - a. Updating Tribal Environmental Plan – Requesting Tribal Council Feedback
- X. LARRY VOEGELE, CHIEF EXECUTIVE OFFICER
 - a. RFP ScriptPro Purchases – MOTION
 - b. Colliers Management/Maintenance Contract – MOTION
- XI. JONATHAN ROBINSON, HR DIRECTOR
 - a. Northern Ponca Buffalo Program Assistant Job Description – MOTION
 - b. RFP – Employee Appreciation Speaker – MOTION
 - c. HR Coordinator Job Description Location Revised – MOTION
 - d. Employee Development Specialist Job Description Location Revised – MOTION
 - e. Non-Disclosure Agreement – PTN/BlueLink/Alliant/Deerwalk – MOTION
 - f. Proposed Updates to Pay Grade Structure – DISCUSSION
 - g. Human Resource Department Monthly Report
- XII. MARSHALL PRICHARD, CHAIRMAN - OSNI PONCA/PEDCO (1:00 pm)
 - a. Submission of Annual Plan and Budgets – MOTION
 - i. Osni Ponca
 - ii. Perfecta Media
 - iii. Ponca Smoke Signals

- XIII. JOEY NATHAN, EXEC. DIRECTOR - NORTHERN PONCA HOUSING AUTHORITY (2:00 PM)
 - a. Quarterly Report
 - b. FY 2017 Annual Performance Report (APR) - MOTION
 - c. Board of Commissioners (BOC) Policy Revised - MOTION
- XIV. UNFINISHED BUSINESS
 - a. Osni Ponca/PEDCO Applicants – Review/Schedule Interviews
- XV. NEW BUSINESS
 - a. Big Bang Boom Request for Donation – MOTION
 - b. Emergency Assistance for Out of Service Area Members – DISCUSSION/MOTION
(Councilwoman Bossard, Councilmen Laravie and Lamoureux)
 - c. Approve Gaming Commission expenses/stipend for attending Training at Mystic Lake in May - MOTION
 - d. Owner’s Representative Proposal for Carter Lake Casino Project – MOTION (3:00 PM)
- XVI. OTHER BUSINESS
- XVII. EXECUTIVE SESSION
 - a. Confidential Matter
- XVIII. ADJOURN

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 4/12/18

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 4/21/18

Subject: Storm Shelter Project

ACTION REQUEST: (Please describe request in the form of a motion)
Discussion/concern regarding storm shelter project.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Stephanie Slobotski

APPROVED _____
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 4-12-18

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 4-22-18

Subject: Heritage Grant Proposal

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to accept Alley Povner Macchietto Architecture to perform the National Parks Service Heritage Grant Survey of the Agency Building and surrounding buildings according to the guidelines and objectives set in the grant.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: William E. Yunker, Sr., Facilities Director and Risk Management

APPROVED 
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST

DATE SUBMITTED: 4/12/2018

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 04/21/2018

Subject: Updating Tribal Environmental Plan, to include current environmental issues. Page 12; Environmental Issues, Table I, Column "Issue of Concerns".

ACTION REQUEST: (Please describe request in the form of a motion)

Update: Seeking there feedback that relates to Tribal environmental issues

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Georgia Kriebs, Environmental Manager

APPROVED


Deputy Director of Tribal Affairs

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 04/21/2018

Subject: RFP ScriptPro Purchases

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve ScriptPro add-on module purchases – allowing opening pharmacy services to non-Indians and improving revenue cycle management.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Larry Voegele

APPROVED



Chief Executive Officer

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: Tribal Council
 Executive Committee

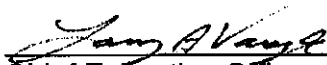
Meeting Date: 04/21/2018

Subject: Colliers management/maintenance contract

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve the Colliers management/maintenance contract for the Ralston Building.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Larry Voegele

APPROVED 
Chief Executive Officer

AGENDA ITEM REQUEST
(for employees only)

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Meeting of: X Tribal Council
 Executive Committee

Meeting Date: 04/21-21/2018

Subject: Northern Ponca Buffalo Program Assistant Job Description

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Northern Ponca Buffalo Program Assistant Job Description.

Will there be support materials for this agenda item? X Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDTA/CEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 04/21-21/2018

Subject: RFP- Employee Appreciation Speaker

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the RFP for the Employee Appreciation Speaker.
Motion to approve the PSA for the Employee Appreciation Speaker.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDTA/CEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 04/21-21/2018

Subject: HR Job Description

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve revising the location of the HR Coordinator and the Employee Development Specialist job descriptions to "Open".

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED 
EDTA/CEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 04/21-21/2018

Subject: Non-Disclosure Agreement – PTN/BlueLink/Alliant/Deerwalk

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Non-Disclosure Agreement for PTN/BlueLink/Alliant/Deerwalk

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDTA/CEO/DOF/HRD

AGENDA ITEM REQUEST
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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 04/21-21/2018

Subject: Proposed Updates to Pay Grade Structure

ACTION REQUEST: (Please describe request in the form of a motion)

- Discussion on the proposed updates to the pay grade structure.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDTA/GEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04 / 06 / 2018

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 04 / 22 / 2018

Subject: Northern Ponca Housing Authority

ACTION REQUEST: (Please describe request in the form of a motion)

- 1) NPHA April Quarterly Report
- 2) FY 2017 Annual Performance Report (APR)
- 3) Board of Commissioners (BOC) Policy

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Joey Nathan

APPROVED _____
Executive Director of Tribal Affairs