

PONCA TRIBE OF NEBRASKA  
TRIBAL COUNCIL  
AGENDA

FEBRUARY 1, 2016  
10:00 AM  
TRIBAL OFFICE  
1701 E STREET  
LINCOLN, NEBRASKA

- I. CALL TO ORDER
  - a. Roll Call
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
  - a. January 16, 2016
  - b. January 17, 2016
- IV. RATIFICATION OF ACTIONS
- V. CHAIRMAN'S UPDATE
- VI. LAW & ORDER CODE
  - a. Title IX Election Ordinance Immediate Family – Public Comment
- VII. KITRINA KEY, ENROLLMENT SPECIALIST (Lifesize)
  - a. Approval of Applicants for Enrollment – RESOLUTION
- VIII. RANDY TEBOE, CULTURE DIRECTOR (lifesize)
  - a. Thornton Media Professional Services Agreement – MOTION
  - b. Renee San Souci Professional Services Agreement – MOTION
- IX. JACOB OLSUFKA, TRANSPORTATION PLANNER
  - a. Transit Position Descriptions Revised (Omaha/Lincoln/Sioux City) – MOTION
  - b. BIA Retained Services Agreements – RESOLUTION
  - c. Ponca Transit Fare Revision/Implementation – DISCUSSION
- X. LISA BICKERT, HUMAN RESOURCES DIRECTOR
  - a. Human Resources Monthly Report
  - b. Service Awards – MOTION
- XI. HILARY FARLEY, DIABETES PROGRAM ADMINISTRATOR
  - a. Revised SDPI FY16 Community Directed Budget – MOTION
  - b. Culture Network Change/IT Committee – MOTION
- XII. STEPHANIE POSPISIL, DIRECTOR OF SOCIAL SERVICES
  - a. IV-B Certification of Tribal Population Under Age 21 – MOTION
  - b. Capacity Building Center for Tribes MOU – MOTION
  - c. GAIN Emergency Assistance – MOTION
  - d. Request for Executive Session
    - i. Case Manager Coordinator Position – MOTION
- XIII. NEW BUSINESS
  - a. Public Information Specialist Revised Position Description – MOTION (Tom Wright, EDTA)
- XIV. LAW & ORDER CODE
  - a. Title XIII (Begin on Chapter 5)
- XV. OTHER BUSINESS
- XVI. ADJOURN

**AGENDA ITEM REQUEST**

(For employees only)

13

DATE SUBMITTED: 01/21/2016

All agenda item requests must be approved by the Executive Director of Tribal Affairs and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) **working days before the meeting.**

Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 02/01/2016

Subject: Applicants

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve (26) applicants.

Will there be support materials for this agenda item? Yes                      No   
(If there are support materials, one copy must be attached)

Submitted By:

*Kitrina Key*

\_\_\_\_\_  
Kitrina Key – Enrollment Specialist

APPROVED

*[Signature]*  
\_\_\_\_\_  
Executive Director of Tribal Affairs

PONCA TRIBE OF NEBRASKA  
TRIBAL COUNCIL

RESOLUTION 16-\_\_\_\_\_

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Enrollment Committee has reviewed the applications of individuals to determine whether they are eligible for membership according to the Constitution of the Ponca Tribe of Nebraska; and

WHEREAS: The Enrollment Committee hereby recommends that the Ponca Tribal Council approve the attached list of twenty-six (26) individuals to be eligible for placement on the Ponca Tribe of Nebraska Roll.

THEREFORE, BE IT RESOLVED that the Ponca Tribal Council approves the attached list of twenty-six (26) applicants to be eligible for placement on the Ponca Tribe of Nebraska Roll.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the \_\_\_\_\_ day of February 2016, at a duly called meeting held in Lincoln, Nebraska by a vote of \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstained; \_\_\_\_\_ Absent. Chairperson \_\_\_\_\_ voting \_\_\_\_\_ not voting. A Quorum of \_\_\_\_\_ was present.

ATTEST

\_\_\_\_\_  
Larry Wright, Jr., Chairman  
Ponca Tribe of Nebraska

\_\_\_\_\_  
Candace Bossard, Secretary  
Ponca Tribe of Nebraska

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 1-18-16

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  X  Tribal Council  
  Executive Committee

Meeting Date:  2-1-16

Subject:  PTN PSA Need approved/signed by TC

ACTION REQUEST: (Please describe request in the form of a motion)

- ①  Motion to approve the PSA, and sign the PSA for Thronton Media for the Iphone and Android phone app
- ②  Motion to approve and sign the PSA for Renee San Souci for CRF building the curriculum for the Ponca Language.

Will there be support materials for this agenda item?  X  Yes   No  
(If there are support materials, one copy must be attached)

Submitted By:  Randy Thoe

APPROVED  [Signature]   
Executive Director of Tribal Affairs

**AGENDA ITEM REQUEST**

DATE SUBMITTED: 1/22/2016

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 2/1/16

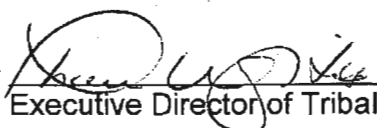
Subject: Update Transit Position Descriptions

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve updated Omaha, Lincoln, Sioux City Position Descriptions

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Jacob Olsufka

APPROVED   
Executive Director of Tribal Affairs

**AGENDA ITEM REQUEST**

DATE SUBMITTED: 1/22/2016

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 2/1/16


Subject: BIA Retained Services Agreements

ACTION REQUEST: (Please describe request in the form of a motion)

Resolution requesting preliminary engineering and construction engineering services to be administered through the Government to Government Agreement

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Jacob Olsufka

APPROVED   
Executive Director of Tribal Affairs

**PONCA TRIBE OF NEBRASKA  
TRIBAL COUNCIL**

**RESOLUTION 16-\_\_\_\_\_**

**WHEREAS:** The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

**WHEREAS:** Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in constitution; and

**WHEREAS:** Article 1 of the Ponca Tribe of Nebraska’s Constitution affirms, “the territorial jurisdiction of the Ponca Tribe of Nebraska under [their] Constitution shall extend to all trust or tribal lands and as described by metes and bounds in the Treaties heretofore ratified by the Congress of the United States of America and shall cover all future additions that are within or without said boundary lines that may be acquired by the Ponca Tribe of Nebraska...regardless if the eligible lands are under the control of the Ponca Tribe of Nebraska at the time of the adoption of [their] Constitution; and

**WHEREAS:** Following review of the Ponca Tribe of Nebraska’s Tribal Transportation Improvement Program (TTIP), the Ponca Tribal Council requests preliminary engineering and construction engineering services to be administered through the Government to Government Agreement between the Ponca Tribe of Nebraska and the Bureau of Indian Affairs by means of a Retained Services Agreement during federal fiscal year 2016;

**THEREFORE, BE IT RESOLVED** that the Ponca Tribe of Nebraska Tribal Council approves the Bureau of Indian Affairs Great Plains Region Tribal Transportation Department’s Retained Services Agreements, Attachment A, Attachment B.

**CERTIFICATION**

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Tribal Council of the Ponca Tribe of Nebraska on the 1st day of February, 2016 at a duly called meeting held in Lincoln, Nebraska by a vote of \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstained; \_\_\_\_\_ Absent. Chairperson \_\_\_\_\_ voting \_\_\_\_\_ not voting. A Quorum of \_\_\_\_\_ was present.

**ATTEST**

\_\_\_\_\_  
Larry Wright Jr., Chairman  
Ponca Tribe of Nebraska

\_\_\_\_\_  
Candace Bossard, Secretary  
Ponca Tribe of Nebraska

**AGENDA ITEM REQUEST**

DATE SUBMITTED: 1/22/2016

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Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 2/1/16

Subject: Ponca Transit Fare Revision/Implementation

ACTION REQUEST: (Please describe request in the form of a motion)

Discussion regarding changing fares in Norfolk and Niobrara and implementing a fare in Sioux City: \$2.00 per stop (within 30 miles), \$10.00 out of town round trip (31 miles and over). Coordination with Social Services will be similar to Norfolk and Niobrara to provide Ponca members free punch cards.

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Jacob Olsufka

APPROVED   
Executive Director of Tribal Affairs



**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 1-22-16

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Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 2-1-16

Subject: **Human Resources Monthly Report**

ACTION REQUEST: (Please describe request in the form of a motion)

Will there be support materials for this agenda item? X-Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: LISA Bickert

APPROVED [Signature]  
Director of Human Resources

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 1-22-16

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Meeting of:   X   Tribal Council  
       Executive Committee

Meeting Date: 2-1-16

Subject: **Service Awards**

ACTION REQUEST: (Please describe request in the form of a motion)

**Motion: To expand Service Awards to the 25 year and 30 year mark with increases of \$1500 and \$2000 respectively.**

Will there be support materials for this agenda item? X-Yes       No  
(If there are support materials, one copy must be attached)

Submitted By: Lisa Buckert

APPROVED [Signature]  
Director of Human Resources

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED:   1   /  20  /  2016 

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  Tribal Council  
 Executive Committee

Meeting Date:   2   /  1   /  2016 

Subject: Revised SDPI FY16 Community Directed Budget

**ACTION REQUEST:** (Please describe request in the form of a motion)

Motion to approved revised SDPI FY16 Community Directed Grant Budget.  
Previous amount was \$264,069. Ponca Tribe has been awarded an additional  
\$52,352 bring FY16 total to \$316,421.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Hilary Farley

APPROVED   
CEO

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 1 / 20 / 2016

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Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 2 / 1 / 2016

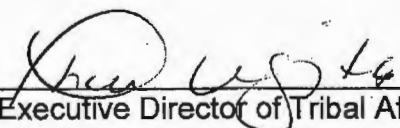
Subject: Culture Network Change

ACTION REQUEST: (Please describe request in the form of a motion)  
Motion to approve RFP and Great Plains Contract for Culture network change  
in the amount of \$5,217.00 for a period of 5  
years.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Hilary Farley

APPROVED   
Executive Director of Tribal Affairs

**AGENDA ITEM REQUEST**

(for employees only)

DATE SUBMITTED: January 12, 2016

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: XX Tribal Council  
       Executive Committee

Meeting Date: February 1, 2016

Subject: IV-B Certification of Tribal Population under age 21

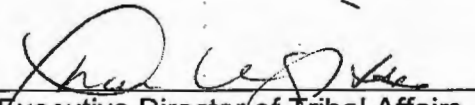
ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the signing of the Certification form that is submitted to ACF for our IV-B funding.

Will there be support materials for this agenda item? XX Yes        No  
(If there are support materials, one copy must be attached)

Certification of Tribal Population under age 21 signed by the Enrollment Specialist is attached.

Submitted By: Stephanie Pospisil, Social Services Director

APPROVED   
Executive Director of Tribal Affairs

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: January 18, 2016

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: XX Tribal Council  
\_\_\_\_\_ Executive Committee

Meeting Date: February 1, 2016

Subject: Memorandum of Understanding approval

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the Memorandum of Understanding with the Capacity Building Center for Tribes regarding the Organizational Needs Assessment with the Social Services Department.

Will there be support materials for this agenda item? XX Yes \_\_\_\_\_ No  
(If there are support materials, one copy must be attached)

\*\*The Memorandum of Understanding is attached\*\*

Submitted By: Stephanie Pospisil, Social Services Director

APPROVED   
Executive Director of Tribal Affairs

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 1 / 22 / 16

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Meeting of: XX Tribal Council  
           Executive Committee

Meeting Date: 2 / 1 / 16

Subject: GAIN Emergency Assistance

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the Department of Social Services and/or the Tribal Development Officer to apply for GAIN funds throughout 2016.

Will there be support materials for this agenda item? Yes XX No  
(If there are support materials, one copy must be attached)

Submitted By: Stephanie Pospisil

APPROVED   
Executive Director of Tribal Affairs

**AGENDA ITEM REQUEST**

(for employees only)

DATE SUBMITTED: 1 / 22 / 16

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Meeting of: XX Tribal Council—Executive Session  
           Executive Committee

Meeting Date: 2 / 1 / 16

Subject: Case Manager Coordinator position (for Executive Session)

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the Case Manager Coordinator position and discussion of staff to fill the position.

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Stephanie Pospisil

APPROVED   
Executive Director of Tribal Affairs



**AGENDA ITEM REQUEST**

(for employees only)

DATE SUBMITTED: 01/ 24/ 16

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Meeting of:  X  Tribal Council  
  Executive Committee

Meeting Date: 02/ 01/ 16

Subject: Position Description

ACTION REQUEST: (Please describe request in the form of a motion)

Revising the Public Information Specialist to a title with responsibilities that fits with the recommendation from NBC. This revision will include a split of funding of 95% IDC and 5% General Fund.

Will there be support materials for this agenda item?  X  Yes   No  
(If there are support materials, one copy must be attached)

Submitted By:  Thomas Wright, II

APPROVED     
Executive Director of Tribal Affairs