

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

AUGUST 19, 2017

10:00 AM

TRIBAL TRANSIT FACILITY

1800 SYRACUSE

NORFOLK, NEBRASKA

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - a. August 11, 2017
- IV. RATIFICATION OF ACTIONS
- V. CHAIRMAN'S REPORT
- VI. EXECUTIVE TEAM REPORT
- VII. JONATHAN ROBINSON, HUMAN RESOURCE DIRECTOR
 - a. Personnel Security Consultant's Inc. Professional Services Agreement – MOTION
 - b. Personnel Security Consultants Compact Letters and Contracts – MOTION
 - c. Mass Mutual Administrative Services Agreement – MOTION
 - d. Monthly Report
- VIII. HILARY FARLEY, DIABETES PROGRAM ADMINISTRATOR
 - a. SDPI Community Directed Grant FY18 - RESOLUTION
- IX. ELISE EMANUEL, GRANT MANAGER
 - a. Tribal Historic Preservation Office Grant Application – RESOLUTION
 - b. Tribal Wildlife Grant - RESOLUTION
 - c. Executive Session Request
- X. ROBIN ARREGUIN, CHILD SUPPORT ENFORCEMENT DIRECTOR
 - a. Contract/MOU Terminations – MOTIONS
 - i. Nebraska DHHS
 - ii. South Dakota Office of Child Support
 - iii. SMI
 - iv. Wells Fargo
- XI. JACOB OLSUFKA, DIRECTOR OF FINANCE
 - a. Schedule of Expenditures Report as of 7/31/17
 - b. Indirect Cost Report as of 7/31/17
 - c. General Fund Report as of 7/31/17
 - d. Committee Report as of 7/31/17
 - e. Tribal Council Budget Summary Report as of 8/10/17
 - f. Miscellaneous Report for July 2017
 - g. Fiscal Year 2018 General Fund Budget Draft – DISCUSSION
 - h. Farmers & Merchants Bank Accounts – DISCUSSION/MOTION
 - i. Procurement Policy Revised – MOTION
 - j. FY2017 Tribal Council Year End Budget – DISCUSSION (Councilman LaPointe)
 - k. FY2018 Tribal Council Budget - DISCUSSION (Councilman LaPointe)
 - l. Tribal Council Workday Policy Revised - DISCUSSION (Councilman Wendzillo)
- XII. NEW BUSINESS
 - a. Powwow Concern (Shannon Wright, Powwow Committee/Rhiannon Clausen, DDTA)
 - b. All Tribes DC Request – MOTION
- XIII. OTHER BUSINESS
- XIV. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 8/11/2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19-20/2017

Subject: Professional Services Agreement

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Professional Services Agreement with Personnel Security Consultants, Inc.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED Jonathan Robinson
EDTA/CEO/DOF/HRD

Digitally signed by Jonathan Robinson
DN: cn=Jonathan Robinson, o=Ponca Tribe of
Nebraska, ou=Human Resources Director,
email=jrobinson@poncatrIBE-ne.org, c=US
Date: 2017.08.11 11:36:52 -05'00'

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 8/11/2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19-20/2017

Subject: Personnel Security Consultants Compact Letters and Contracts

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Personnel Security Consultants Compact Letters and Contracts

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED Jonathan Robinson
EDTA/CEO/DOF/HRD

Digitally signed by Jonathan Robinson
DN: cn=Jonathan Robinson, o=Ponca Tribe of
Nebraska, ou=Human Resources Director,
email=jrobinson@poncatrIBE-ne.org, c=US
Date: 2017.08.11 11:53:11 -05'00'

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 8/11/2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19-20/2017

Subject: Mass Mutual Administrative Services Agreement

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Mass Mutual Administrative Services Agreement

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED Jonathan Robinson
EDTA/CEO/DOF/HRD

Digitally signed by Jonathan Robinson
DN: cn=Jonathan Robinson, o=Ponca Tribe of
Nebraska, ou=Human Resources Director,
email=jrobinson@poncatrbe-ne.org, c=US
Date: 2017.08.11 12:00:23 -0500

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 8 / 14 / 2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8 / 19 / 2017

Subject: SDPI Community Directed Grant FY18

ACTION REQUEST: (Please describe request in the form of a motion)
 Motion to approve Resolution for SDPI Community Directed Grant Fund 150 for FY18 in the amount of \$316,421.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Hilary Farley

APPROVED _____
CEO

**PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL**

RESOLUTION 17-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Ponca Tribal Council has reviewed the funding proposal to Indian Health Service grant application for "Special Diabetes Program for American Indians and Alaskan Natives Community Directed Grant" in the allotted amount of \$316,421 for time period of January 1, 2018 through December 31, 2018; and

WHEREAS: This funding is utilized to pay for the salary/benefits of the diabetes program staff includes Diabetes Program Administrator, Diabetes Dietitian, and RN/Case Manager, travel, training, operational cost, advertisements, medical supplies, purchase of nutrition incentives, physical activity opportunities, diabetes education costs, orthopedic products, etc. and indirect costs for the period of January 1, 2017 to December 31, 2017.

THEREFORE, BE IT RESOLVED that the Ponca Tribal Council supports the funding proposal to Indian Health Services-Special Diabetes Program for American Indians and Alaska Natives Community Directed Grant for the time period of January 1, 2018 to December 31, 2018.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Tribal Council of the Ponca Tribe of Nebraska on the ____ day of August, 2017 at a duly called meeting held in Norfolk, Nebraska by a vote of ____ Ayes; ____ Nays; ____ Abstained; ____ Absent. Chairperson ____ voting ____ not voting. A Quorum of ____ was present.

ATTEST

Larry Wright Jr., Chairman
Ponca Tribe of Nebraska

Candace Bossard, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 8/11/2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19/17

Subject: NPS Tribal Historic Preservation Office grant application

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve resolution authorizing Elise Emanuel to submit grant application for Tribal Historic Preservation Office funding.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Elise Emanuel
Grant Manager

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 17-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The National Park Service Tribal Historic Preservation Fund supports the operation of Tribal Historic Preservation Offices (THPOS) within allowable program areas described in the *Historic Preservation Fund Grants Manual*; and

WHEREAS: Funding from the Tribal Historic Preservation Fund will enable the Ponca Tribe of Nebraska to achieve the goals and objectives stated in the Tribe's Historic Preservation Plan.

THEREFORE, BE IT RESOLVED that the Grant Manager, Elise Emanuel, is approved to submit the application for funding administered by the National Park Service on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 19th day of August, 2017, at a duly called meeting held at Norfolk, Nebraska, by a vote of _____ Ayes; _____ Nays; _____ Abstained; _____ Absent. Chairperson _____ voting _____ not voting. A Quorum of _____ was present.

ATTEST

Larry Wright, Jr., Chairman
Ponca Tribe of Nebraska

Candace Bossard, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST

(For employees only)

DATE SUBMITTED: 8/11/2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19/2017

Subject: Tribal Wildlife Grant

ACTION REQUEST: (Please describe request in the form of a motion)
Approval for Elise Emanuel to submit an application to the US Fish and Wildlife Services Grants Program for a Tribal Wildlife Grant.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Elise Emanuel
Grant Manager

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 17-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The Tribal Wildlife Grant is part of a program for the development and implementation of programs for the benefit of wildlife and their habitat and species of Tribal cultural or traditional importance, including species that are not hunted or fished; and

WHEREAS: The Poncas Restoring and Reviving an Integral Ecosystem (PRARIE) is a project aimed at restoring and sustaining our wildlife and natural resources, by reestablishing Tall Grass Prairie habitat on 200 acres of Ponca Tribal land, while also focusing on the restoration of a species that Ponca Tribal members once held in great esteem: the Greater Prairie Chicken.

THEREFORE, BE IT RESOLVED that the Grant Manager, Elise Emanuel is approved to submit the application for funding for the Tribal Wildlife Grants Program administered by the US Fish and Wildlife Service and on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 19th day of August 2017, at a duly called meeting held at Norfolk, NE by a vote of _____Ayes; _____Nays; _____Abstained; _____Absent. Chairperson _____voting _____not voting. A Quorum of _____ was present.

ATTEST

Larry Wright, Jr., Chairman
Ponca Tribe of Nebraska

Candace Bossard, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 08/14/17

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 08/19/17

Subject: Contract/MOU Terminations

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to terminate contracts for the Child Support Enforcement Program.

1. Nebraska DHHS
2. South Dakota Office of Child Support
3. SMI
4. Wells Fargo

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Robin Arreguin

APPROVED **Thomas Wright**
Executive Director of Tribal Affairs

Digitally signed by Thomas Wright
DN: cn=Thomas Wright, o=Ponca Tribe of Nebraska,
ou, email=twright@poncatrbe-ne.org, c=US
Date: 2017.08.14 10:57:13 -05'00'

AGENDA ITEM REQUEST

DATE SUBMITTED: 8/14/2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19/17

Subject: Discuss Draft FY18 General Fund Budget – Detail Reports Will Be Provided As Needed

ACTION REQUEST: (Please describe request in the form of a motion)

Discussion/Motion

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jacob Olsufka

APPROVED Jacob Olsufka
Director of Finance

Digitally signed by Jacob Olsufka
DN: cn=Jacob Olsufka, o=Ponca Tribe of
Nebraska, ou=DOF,
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Date: 2017.08.14 09:24:06 -05'00'

Ponca Tribe of Nebraska
General Fund - Fund #920
FY18 Budget (Draft - For Discussion)

Description	Proposed	
	FY2018 Budget	FY2017 Budget
5653 Donations	\$ -	\$ -
5667 Rent Income	125,000.00	100,000.00
5682 Other Revenue - pymts Osni Ponca/IHS CSC Settlement	100,000.00	125,000.00
5700 Loan Proceeds		-
5900 Interest Income	47,000.00	38,000.00
6000 Transfer In - Tax Commission/Transportation	125,000.00	75,000.00
Total Revenue	<u>397,000.00</u>	<u>338,000.00</u>
8100 Advertising	1,300.00	2,000.00
8108 Books-Dues-Subscriptions	1,925.00	250.00
8116 Building Maintenance	1,500.00	1,500.00
8140 Consulting	2,500.00	1,000.00
8145 Pow Wow Princess	1,500.00	1,500.00
8172 Insurance	5,500.00	4,500.00
8180 Legal	7,000.00	7,000.00
8196 Postage	2,600.00	75.00
8204 Printing	275.00	140.00
8228 Supplies	500.00	1,200.00
8200 General Fund/District 1	<i>2/</i> 9,550.00	9,670.00
8210 General Fund/District 2	<i>2/</i> 20,530.00	19,720.00
8220 General Fund/District 3	<i>2/</i> 9,670.00	9,460.00
8230 General Fund/District 4	<i>2/</i> 11,650.00	11,110.00
8201 District 1 Youth	<i>3-5/</i> 47,300.00	47,000.00
8211 District 2 Youth	<i>3-5/</i> 66,200.00	64,500.00
8219 District 3 Youth	<i>3-5/</i> 49,100.00	51,000.00
8221 District 4 Youth	<i>3-5/</i> 54,800.00	50,300.00
8292 Utilities	2,000.00	5,000.00
8316 Emergency Assistance	25,000.00	25,000.00
8402 Elders Council	15,000.00	
8405 TC Expenses	28,500.00	28,500.00
9906 Appreciation Expenditures	2,500.00	500.00
9907 Donations	37,500.00	30,000.00
9908 Gaming	3,500.00	3,500.00
9910 Miscellaneous Expense	107,000.00	71,000.00
9912 Taxes	3,425.00	9,500.00
9915 Burial Assistance	12,500.00	12,500.00
9950 Loan Payments	190,000.00	170,000.00
9999 Transfers Out	<i>4/</i> 55,000.00	55,000.00
Total Expenditures	<u>\$ 775,325.00</u>	<u>\$ 692,425.00</u>
Excess Revenue over (under) Expenditures	<u>\$ (378,325.00)</u>	<u>\$ (354,425.00)</u>

1/ 9/30/2017 as of 6/30/2017

2/ Based on \$30 per member in service area, and \$1,000 added to each District

3/ Based on \$200 per Youth birth to grade 8 in service area and \$300 per Youth grades 9 to 12 in service area

5/ Based on \$100 per Youth outside of service area

4/ Projected - Election Board, Bison, PowWow, and Misc programs

AGENDA ITEM REQUEST

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19/17

Subject: Consolidate F&M Bank Accounts (8570 & 6970) (5270 & 3670) Moving to one general fund account, and one operating account.

ACTION REQUEST: (Please describe request in the form of a motion)

Discussion/Motion

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jacob Olsufka

APPROVED **Jacob Olsufka**

Director of Finance

Digitally signed by Jacob Olsufka
DN: cn=Jacob Olsufka, o=Ponca Tribe of
Nebraska, ou=DOF,
email=jolsufka@poncatrbe-ne.org, c=US
Date: 2017.08.14 09:33:18 -05'00'

AGENDA ITEM REQUEST

DATE SUBMITTED: 8/14/2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/19/17

Subject: Revise Procurement Policy to Current Federal Government Micro Purchase Threshold

ACTION REQUEST: (Please describe request in the form of a motion)

Discussion/Motion

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jacob Olsufka

APPROVED **Jacob Olsufka**

Director of Finance

Digitally signed by Jacob Olsufka
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Nebraska, ou=DOF,
email=jolsufka@poncatrbe-ne.org, c=US
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