

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

AUGUST 7, 2015

10:00 AM

TRIBAL HEADQUARTERS
2523 WOODBINE STREET
NIOBRARA, NEBRASKA

- I. CALL TO ORDER
 - a. Roll Call
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - a. July 25, 2015
 - b. July 26, 2015
- IV. RATIFICATION OF ACTIONS (to be e-mailed separately)
- V. WOHLBERG, RITZMAN LLC – FINANCE DEPARTMENT
 - a. Schedule of Expenditures Report as of 6/30/15
 - b. Indirect Cost Report as of 6/30/15
 - c. General Fund Report as of 6/30/15
 - d. Committee Reports as of 6/30/15)
 - e. Tribal Council Budget Summary Report as of 7/30/15
 - f. Miscellaneous Report for June 2015
 - g. Audit Report
- VI. LISA BICKERT, HUMAN RESOURCE DIRECTOR (Lifesize)
 - a. 5500 Medical Audit Update
 - b. Memorandum of Understanding w/NPHA Re: 401(K) – UPDATE/MOTION
 - c. Internship Minimum Requirements – MOTION
- VII. ELECTION BOARD (Lifesize)
 - a. Request for Additional Funding through 9/30/15 – MOTION
- VIII. PAT EICHBERGER, DIRECTOR OF EDUCATION (Lifesize)
 - a. Request for End of Year BIA Funds (Temporary Education Asst.)– RESOLUTION
 - b. Request for End of Year BIA Funds & Job Description (Career Development Officer) – RESOLUTION
 - c. Johnson O’Malley Program FY 2016 – RESOLUTION
- IX. KITRINA KEY, ENROLLMENT SPECIALIST
 - a. Approval of Applicants – RESOLUTION
- X. JULIA SAGE, ENVIRONMENTAL MANAGER
 - a. EPA-Indian General Assistance Program – RESOLUTION
- XI. NEW BUSINESS
 - a. Clinic Services Employees & Immediate Family Members – DISCUSSION (Councilwoman Bossard)
 - b. Lincoln Indian Center Request- MOTION
 - c. Motion to Rescind 2/21/15 Contract Support Costs Action (Councilman LaPointe)
 - d. 25th Anniversary of the Tribe – Pow Wow Considerations (Chairman Wright)
 - e. Committee Appointments to Board for the new Trail Association (Chairman Wright)
 - f. Shakopee Grant Request Consideration (Chairman Wright)
 - g. Ponca Youth Activity Fund – MOTION (Councilwoman Allen)
- XII. OTHER BUSINESS
- XIII. EXECUTIVE SESSION
 - a. White Eagle Express (Otto LaPointe, CEO - Osni Ponca)
 - b. Human Resource Policies/Comments (Councilwoman Allen)
- XIV. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 7-30-15

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8-7-15

Subject: Medical Audit

ACTION REQUEST: (Please describe request in the form of a motion)

HR Update-5500 Medical Audit

Will there be support materials for this agenda item? -Yes No
(If there are support materials, one copy must be attached)

Submitted By: Lisa Bickert

APPROVED [Signature]
Director of Human Resources

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 8-3-15

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8-7-15

Subject: 401K MOU Agreement with NPHA

ACTION REQUEST: (Please describe request in the form of a motion)

Update

Will there be support materials for this agenda item? X-Yes No
(If there are support materials, one copy must be attached)

Submitted By: _____

APPROVED _____
Director of Human Resources

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 7-31-15

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8-7-15

Subject: Internship

ACTION REQUEST: (Please describe request in the form of a motion)

Motion: To approve all internships to read same in Minimum requirements

"Enrolled in a post-secondary on a full-time basis, and maintain passing grades in all class-work."

Will there be support materials for this agenda item? -Yes No
(If there are support materials, one copy must be attached)

Submitted By: Lisa P. Kent

APPROVED [Signature]
Director of Human Resources

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 7-30-15

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Meeting of: Tribal Council
 Executive Committee


Meeting Date: 8 / 7 / 15

Subject: Funding for Election Board

ACTION REQUEST: (Please describe request in the form of a motion)

The Election Board is requesting money for 2 more meetings to work on the Law and Order Code revisions and the new budget. We the high cost of the attorney fees it took most of the funds.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: 

APPROVED _____
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 7/21/15

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: X Tribal Council
 Executive Committee

Meeting Date: 8/7/15

Subject: Request for End-of-the-Year BIA Funds

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve letter requesting End-of-the-Year BIA funds to hire a temp help for the Education Department.

Will there be support materials for this agenda item? X Yes* No
(If there are support materials, one copy must be attached)
*Letter and Job description (The job description was already approved by TC at their April 6, 2015, meeting.)

Submitted By: Pat Eichberger

APPROVED Kevin Leggett
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 7/21/15

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: X Tribal Council
 Executive Committee

Meeting Date: 8/7/15

Subject: Request for End-of-the-Year BIA Funds

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve (1) the Job description for a Career Development Officer
contingent upon approval of BIA End-of-the-Year funds to fund this position
and (2) submission of the request for BIA End-of-the-Year funds for this
position.

Will there be support materials for this agenda item? X Yes* No
(If there are support materials, one copy must be attached)
*Letter and Job Description attached.

Submitted By: Pat Eichberger

APPROVED David Usgile
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST
(For Employees Only)

Date Submitted: 07/30/2015

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, ATTN: Jan Colwell five (5) working days before the meeting.

Meeting of: X Tribal Council
 Executive Committee

Meeting date: 08/07/2015

Subject: Johnson O'Malley Program

Action Request: (Please describe request in the form of a motion.)

Motion to approve a resolution of support for the JOM Program for FY 2016.

Will there be support materials for this agenda item? X Yes No

(If there are support materials, one copy must be attached):

Draft application

Submitted By: Pat Eichberger

APPROVED: Jan Colwell
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST

(For employees only)

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DATE SUBMITTED: 07/27/2015

All agenda item requests must be approved by the Executive Director of Tribal Affairs and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) **working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 08/07/2015

Subject: Applicants

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve () applicants.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By:

Kitrina Key

Kitrina Key – Enrollment Specialist

APPROVED *[Signature]*

Executive Director of Tribal Affairs

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AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 08/03/2015

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 8/7/2015

Subject: EPA- IGAP proposal

ACTION REQUEST: (Please describe request in the form of a motion)

Request that the Council motion to approve a resolution supporting the submission and negotiation of the 2016 grant proposal for the EPA-IGAP.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Attachments include: Grant Summary, Budget Summary, and Resolution

Submitted By: Julia Sage, Environmental Manager

APPROVED Approved by Tom Wright via e mail
Executive Director of Tribal Affairs