

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

FEBRUARY 22, 2022
9:00 AM
LIFESIZE

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. HOLLAND & KNIGHT
 - a. Presentation on Changes in the Final Treasury FRF Rule (1 hour)
- IV. CONSENT CALENDAR
 - a. February 15, 2022 Minutes
 - b. February 16, 2022 Minutes
 - c. Brad Jolly Legal Billing Invoice
 - d. Purchase of Desktop Computers/Lincoln Clinic
 - e. CompAnalyst Plus (2-year Contract)
 - f. Adobe Licensing Payment for Tribal Affairs Staff
 - g. Henry Schein Practice Solutions Agreement
 - h. Dr. Grace Jackson – Behavioral Health Agreement
 - i. Dr. William Nicholas King – Behavioral Health Agreement
 - j. Ratifications
- V. VICE CHAIRWOMAN’S REPORT
- VI. UNFINISHED BUSINESS
 - a. Construction Project Manager Job Description – MOTION (Shannon Rowen, HR/Jessica Gadeken, CFO/ Dr. Ali Dinar, CEO)
- VII. SHANNON ROWEN, HUMAN RESOURCE DIRECTOR
 - a. Deputy Director of Tribal Affairs Job Description Revised - MOTION
- VIII. DR. JANELLE ALI-DINAR, CEO – PONCA HEALTH SERVICES
 - a. Lincoln Health Services – Grand Opening Date & Plans – DISCUSSION/MOTION
 - b. Standing Bear Proclamation – DISCUSSION/MOTION
- IX. NEW BUSINESS
 - a. Elders Committee District Members – DISCUSSION/MOTION (Councilwoman Schlotman)
 - b. Committee/Board Appointments
 - i. Elders Committee – District 2 - MOTION
- X. OTHER BUSINESS
- XI. EXECUTIVE SESSION
 - a. Temporary Wage Adjustment Employee #1672 – DISCUSSION/MOTION (Shannon Rowen)
 - b. Deputy Director of Tribal Affairs position – DISCUSSION (Shannon Rowen)
 - c. Concerns with Tribal Entity – DISCUSSION/MOTION (Vice Chairwoman Sullivan)
- XII. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: **2/10/22**

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 2/22/22

Subject: Desktop computers needed for offices and exam rooms at the New Lincoln Clinic. Total cost for the purchase is \$9,939.72.

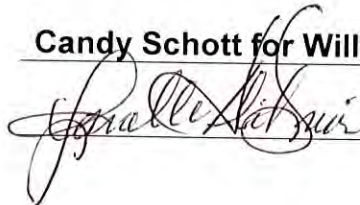
ACTION REQUEST: (Please describe request in the form of a motion)

<p>Motion to approve the purchase of 14 desktop computers from PC Liquidations for \$9,939.72.</p>
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Will there be support materials for this agenda item? **Yes** **No**
(If there are support materials, one copy must be attached)

Submitted by: **Candy Schott for William Ruehle**

Approval:



AGENDA ITEM REQUEST

(For employees only)

DATE SUBMITTED: 02/16/22

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: x Tribal Council
 Executive Session

Meeting Date: 02/22/22

Subject: Compensation Project – Software as a Service (SaaS) tool
 (See attached supporting information)

ACTION REQUEST: (Please describe request in the form of a motion)

Human Resources with the support of IT and Finance is requesting a motion for approval by Tribal Council for a two-year contract with Salary.com for CompAnalyst Plus Software SaaS.

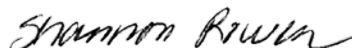
The proposal is for a two year contract at \$9,922.50 per year. The CompAnalyst+ tool can help us be proactive and not reactive with compensation. It can help us not over spend and be in control of the compensation philosophy which PTN would like to have.

This will also help in recruiting and budgeting with the ultimate goal of retaining good employees (lower turnover) and making informed and educated decisions related to compensation. Bureau of Labor statistics is two years behind and does not have the functionality that a dedicated software solution has. HR could by and participate in other salary surveys, but they are outdated almost as soon as you get them and not as broad but yet as specific. The data with this company is refreshed every quarter. It can integrate with PayCom and is the application recommend by the Society of Human Resources Management (SHRM).

- Contains market data from 350+ salary surveys with over 15,000 job titles we will be able to benchmark positions easily to similar organization size, location, industry.
- Reporting capability - 50+ prebuilt reports, and the ability to run customized reports on things such as “at risk” employees (paid below market rate) and understanding what increasing ranges would cost PTN.
- Ability to upload our individual employees pay information including benefits, and long-term incentives to understand total compensation packages as compared to other companies.
- Ability to load and build Salary structures.
- Dedicated Customer Success representative/support.
- Ability to set up an integration with HRIS/Payroll systems for data to be updated automatically. They have worked with PayCom in the past.

Submitted By: Shannon Rowen, Human Resources Director
Jessica Gadenken, Chief Financial Officer
Brent Bossard, Information Technology Manager

APPROVED



Shannon Rowen, Human Resources Director

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 02 / 16 / 22

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 02 / 22 / 22

Subject: Adobe Licesing Payment for Tribal Affiars staff

ACTION REQUEST: (Please describe request in the form of a motion)

 Motion to approve paying the invoice for Tribal Affairs Adobe software licesing.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Brent Bossard

APPROVED _____
Executive Management

AGENDA ITEM REQUEST

(For employees only)

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Meeting of: Tribal Council

Meeting Date: 2/22/2022

Subject: Henry Schein BAA – Dental

ACTION REQUEST:

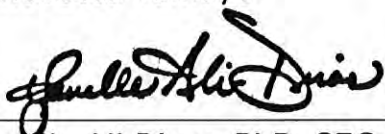
Requesting motion for Tribal Council to approve Henry Schein BAA - Dental

Note: Processed through Legal, needed for Lincoln Health Center Dentrrix (Electronic Dental Record) application.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Rebecca Tamayo

APPROVED



Janelle Ali-Dinar, PhD, CEO

AGENDA ITEM REQUEST

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 2/22/22

Subject: Lincoln Health Services – Grand Opening Date & Plans

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the Grand opening of the ne Lincoln Health Center

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted by:



Approval:

AGENDA ITEM REQUEST
(for employees only)

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 2/22/22

Subject: Standing Bear Proclamation

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the proclamation of Standing Bear

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted by: _____



Approval: _____