

PONCA TRIBE OF NEBRASKA  
TRIBAL COUNCIL  
AGENDA

JANUARY 17, 2023  
9:00 AM  
LIFESIZE

- I. CALL TO ORDER
  - a. Invocation
  - b. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR - MOTION
  - a. January 10, 2022 Minutes
  - b. Navigate Wellness Renewal RFP & Agreement
  - c. PTN Staff Self-Evaluation Form
  - d. PTN Evaluation Form
  - e. Ratifications
- IV. VICE CHAIRWOMAN'S REPORT
- V. BART D. DALY
  - a. Discussion of new Chief Standing Bear Movie
- VI. UNFINISHED BUSINESS
  - a. Tribal Council W2 Reporting Update (Greg Gunderson, CFO)
- VII. JOEY NATHAN, EXECUTIVE DIRECTOR – NPHA
  - a. FY 2022 Indian Housing Block Grant Approval to Use Program Income as Leverage - RESOLUTION
- VIII. DR. JANELLE ALI-DINAR, INTERIM CEO TRIBAL AFFAIRS
  - a. Discussion On Escrow Account (Bill Yunker, Tribal Transportation Engineer)
  - b. Woodstone Construction Contract – MOTION (Bill Yunker)
- IX. SHANNON ROWEN, HUMAN RESOURCE DIRECTOR
  - a. Dental Receptionist Job Description L #374 – MOTION
  - b. Dental Receptionist Job Description N #374 – MOTION
  - c. Dental Receptionist Job Description O #374 - MOTION
- X. OTHER BUSINESS
- XI. EXECUTIVE SESSION
  - a. Tribal Member
  - b. Promotion with Increase Employee #1819 – MOTION (Shannon Rowen)
  - c. Confidential Matter Follow-up (Janelle Ali-Dinar)
  - d. Review Election Board Applicants/Appointments - MOTION
- XII. ADJOURN

**AGENDA ITEM REQUEST**  
(For employees only)

DATE SUBMITTED: 01.06.23

Meeting of:                   X Tribal Council  
                                          Executive Session

Meeting Date:               01.17.23

Subject:                       Navigate Wellness Renewal

ACTION REQUEST: (Please describe request in the form of a motion)

**Motion #1**

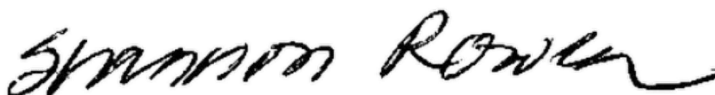
Human Resources is requesting the renewal of the Navigate Wellness Platform agreement . PTN has worked with this vendor for two years now and the employee participation is the highest it has ever been.

This platform is part of our overall strategy to reduce healthcare costs, increase moral, and promote a wellness lifestyle and asking TC's approval of the renewal. The cost is \$57 per employee per year which equates to \$14,250.00 annually. Attorney Jolly has reviewed and approved this agreement.

**Additional Paperwork:**    Navigate Wellness Agreement

Submitted By:           Shannon Rowen, Human Resources Director

APPROVED \_\_\_\_\_



Shannon Rowen, Human Resources Director



**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 01 / 09 / 2023

All agenda item requests must be approved by the Executive Director of Tribal Affairs and then forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 01 / 17 / 2023

Subject: Northern Ponca Housing Authority

ACTION REQUEST: (Please describe request in the form of a motion)

- 1) FY 2022 Indian Housing Block Grant (IHBG) – Competitive Approval to use program income as leverage Resolution

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Joey Nathan

APPROVED \_\_\_\_\_  
Executive Director of Tribal Affairs

## AGENDA ITEM REQUEST

DATE SUBMITTED: 1-11-23

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 1/17/23

Subject: Prime Concrete – North Concrete Skirt (CO #022)

ACTION REQUEST: (Please describe request in the form of a motion)

1. Discussion on Escrow Account
2. Motion to accept Woodstone Construction contract for the "Fee Land" Parking Structure" located adjacent the trust land at our Carter Lake property.

Will there be support materials for this agenda item?  Yes  No  
 (If there are support materials, one copy must be attached)

Submitted By: William E. Yunker, Sr. Tribal Transportation Engineer

APPROVED   
 Executive Director of Tribal Affairs

**AGENDA ITEM REQUEST**  
(For employees only)

DATE SUBMITTED: 01.06.23

Meeting of:                   X Tribal Council  
                                          Executive Session

Meeting Date:               01.17.23

Subject:                       Job Description Approval (NEW positions):

1. 374 L Dental Receptionist
2. 374 N Dental Receptionist
3. 374 O Dental Receptionist

ACTION REQUEST: (Please describe request in the form of a motion)

**Motion #1**

Health Services is requesting the approval of position **#374 L Dental Receptionist**. This new position would be a grade 5 (\$28,078.00 - \$47,414.92), report to the Dental Operations Manager and could be one FT or two PT staff . Market review of the position was completed and funding confirmed by CEO and CFO. This position is needed to support the growing patient numbers in the dental clinics.

**Motion #2**

Health Services is requesting the approval of position **#374 N Dental Receptionist**. This new position would be a grade 5 (\$28,078.00 - \$47,414.92), report to the Dental Operations Manager and could be one FT or two PT staff . Market review of the position was completed and funding confirmed by CEO and CFO. This position is needed to support the growing patient numbers in the dental clinics

**Motion #3**

Health Services is requesting the approval of position **#374 O Dental Receptionist**. This new position would be a grade 5 (\$28,078.00 - \$47,414.92), report to the Dental Operations Manager and might be one FT or two PT staff . Market review of the position was completed and funding confirmed by CEO and CFO. This position is needed to support the growing patient numbers in the dental clinics.

**Additional Paperwork:** Job Descriptions, Org Chart, Market Review Salary Grade Sheet, communication regarding review/discussion of positions with ET Finance and CEO.

Submitted By: Shannon Rowen, Human Resources Director for  
Janelle Ali-Dinar, CEO Health Services  
Dr. Karen Bober , Chief Dental Officer

APPROVED 

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Shannon Rowen, Human Resources Director