

PONCA TRIBE OF NEBRASKA  
TRIBAL COUNCIL  
AGENDA

FEBRUARY 21, 2023  
4:00 PM  
LOCAL OFFICE SITES/LIFESIZE

- I. CALL TO ORDER
  - a. Invocation
  - b. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR – MOTION
  - a. February 14, 2023 Minutes
  - b. Approval of Applicants for Enrollment – RESOLUTION
  - c. Kenny Kucera RFP for Buffalo hay
  - d. AppArmor Mass Notification System RFP renewal
  - e. ReKlaw Consulting Contract for Emissions Inventory
  - f. IHS Tribal Management Grant program application – RESOLUTION
  - g. Signature Authority – RESOLUTION
  - h. 2023 Annual Powwow Budget
  - i. Powwow Policies & Procedures Revised
  - j. Ratifications
- IV. JANELLE ALI-DINAR, INTERIM CEO TRIBAL AFFAIRS
  - a. Ponca Cultural Center A & E Firm Selection – MOTION
- V. SHANNON ROWEN, HUMAN RESOURCES DIRECTOR
  - a. Clinical Applications Coordinator JD revised #470 O – MOTION
  - b. Resident Manager Ponca Storage JD revised #100 – MOTION
  - c. Administrative Assistant II – Social Services CCDF JD #290.1L – MOTION
  - d. Grants Project Manager-Health JD revised 109.1 Open – MOTION
- VI. OTHER BUSINESS
- VII. EXECUTIVE SESSION
  - a. Shannon Rowen - HR
    - i. Employee #1730 Evaluation Date - MOTION
- VIII. ADJOURN

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 02/06/2023

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 02/21/2023

Regular Session  Executive Session

Subject: Enrollment Applications

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve enrollment applications.  
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Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Robin Rich

APPROVED \_\_\_\_\_  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Robin Rich

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 2/9/23

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  Tribal Council  
 Executive Committee

Meeting Date: 2/20/23

Subject: Buffalo Hay Bill

ACTION REQUEST: (Please describe request in the form of a motion)

okay to pay Hay bill for the Buffalo  
to feed

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Steven Nhemah

APPROVED Janette Aldrich  
Executive Management

**AGENDA ITEM REQUEST**

(for employees only)

DATE SUBMITTED: 02/06/2023

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 02/14/2023Regular Session  Executive Session Subject: Apparmor Mass Notification System Renewal

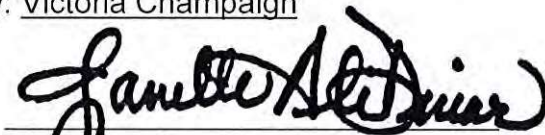
ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the Apparmor mass notification system renewal fees in the amount of \$14,926.50 including all necessary Tribal taxes.

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Victoria Champaign

APPROVED

  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Victoria Champaign

Revised 1/24/23

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 02 / 13 / 2023

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 02 / 21 / 2023

Regular Session  Executive Session

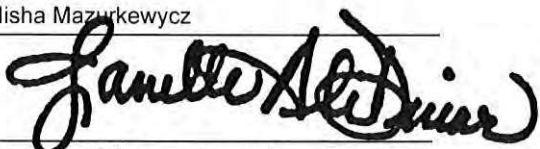
Subject: ReKlaw Contract for an Emissions Inventory funded by CAA 103

**ACTION REQUEST:** (Please describe request in the form of a motion)

Motion to approve the contract with ReKlaw Consulting LLC  
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Contract is attached and has be reviewed by Brad Jolly, funds are coming out of the CAA 103 grant.  
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\_\_\_\_\_

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Misha Mazurkewycz

APPROVED   
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Misha Mazurkewycz

**AGENDA ITEM REQUEST**

(for employees only)

DATE SUBMITTED: 2/13/2023

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 2/21/2023

Regular Session  Executive Session Subject: IHS Tribal Management Grant program application

ACTION REQUEST: (Please describe request in the form of a motion)

**Motion to approve Tribal Management Grant program application.** If awarded, funds will support a consultant who will conduct a Revenue Cycle Review and Revenue Forecasting/Projections Study as it relates to Joint Venture long-term debt financing.

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Elise Emanuel, PHS Chief Compliance Officer

APPROVED

  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item?

Dr. Janelle Ali-Dinar, CEO Ponca Health ServicesGreg Gunderson, CFO Ponca Tribe of NebraskaElise Emanuel, CCO Ponca Health Services

Revised 1/24/23

PONCA TRIBE OF NEBRASKA  
TRIBAL COUNCIL

RESOLUTION 23-\_\_\_\_\_

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: Indian Health Service, an agency within the U.S. Department of Health and Human Services, is responsible for providing federal health services to American Indians and Alaska Natives. IHS provides a comprehensive health service delivery system for American Indians and Alaska Natives; and

WHEREAS: The primary purpose of the IHS Tribal Management Grant Program exists, in part, to further develop and improve Tribal health management capabilities and to enhance and develop health management infrastructure.

THEREFORE, BE IT RESOLVED that Stephanie Geery-Zink, Grants Director, is authorized to execute and file an application for federal assistance on behalf of the Ponca Tribe of Nebraska with Indian Health Service.

BE IT FURTHER RESOLVED that Stephanie Geery-Zink is hereby authorized to execute the file with its applications the annual certifications and assurances and other documents IHS requires before awarding a federal assistance grant or cooperative agreement.

BE IT FINALLY RESOLVED that Stephanie Geery-Zink is authorized to execute grant and cooperative agreements with IHS on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 21st day of February 2023, at a duly called meeting held via Lifesize Videoconference, by a vote of \_\_\_\_Ayes; \_\_\_\_Nays; \_\_\_\_Abstained; \_\_\_\_Absent. Chairperson \_\_\_\_voting \_\_\_\_not voting. A Quorum of \_\_\_\_ was present.

ATTEST

\_\_\_\_\_  
Candace Schmidt, Chairwoman  
Ponca Tribe of Nebraska

\_\_\_\_\_  
Susan Baker, Secretary  
Ponca Tribe of Nebraska



**PONCA TRIBE OF NEBRASKA  
TRIBAL COUNCIL**

**RESOLUTION 23-\_\_\_\_\_**

**WHEREAS:** The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

**WHEREAS:** Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

**WHEREAS:** On the 21<sup>st</sup> day of January, 2023 Candace Schmidt was officially sworn into office as Chairwoman of the Ponca Tribe of Nebraska.

**THEREFORE, BE IT RESOLVED** that Candace Schmidt, Chairwoman of the Ponca Tribe of Nebraska is duly authorized to assume all duties and execute official documents on behalf of the Ponca Tribe of Nebraska effective January 21, 2023.

**CERTIFICATION**

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing resolution was duly authorized and passed by the Tribal Council of the Ponca Tribe of Nebraska at a duly called meeting held via Lifesize on the \_\_\_\_\_ day of February, 2023 by a vote of \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstained; \_\_\_\_\_ Absent. Chairperson \_\_\_\_\_ voting \_\_\_\_\_ not voting. A Quorum of \_\_\_\_\_ was present.

**ATTEST**

\_\_\_\_\_  
Candace Schmidt, Chairwoman  
Ponca Tribe of Nebraska

\_\_\_\_\_  
Susan Baker, Secretary  
Ponca Tribe of Nebraska



**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 2/14/2023

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 2/21/2023

Regular Session  Executive Session

Subject: 2023 Annual Powwow Budget and Updating Annual Powwow Polcies & Procedures

**ACTION REQUEST:** (Please describe request in the form of a motion)

Motion to approve the 2023 annual powwow budget and updating the annual powwow committee policies & procedures to reflect the proposed budget.

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Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Ricky Wright

APPROVED   
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Ricky Wright

Revised 1/24/23

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 2/14/2023

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 2/21/2023

Regular Session  Executive Session

Subject: Ponca Cultural Center RFQ Selection Process

**ACTION REQUEST:** (Please describe request in the form of a motion)

Motion for Tribal Council to select an A & E firm for the Ponca Cultural Center.  
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Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

Submitted By: Ricky Wright  
  
APPROVED \_\_\_\_\_  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Ricky Wright

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 02 / 09 / 23

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 2 / 21 / 23

Regular Session x Executive Session \_\_\_\_\_

Subject: JD revision position 470 O Clinical Applications Coordinator

ACTION REQUEST: (Please describe request in the form of a motion)

Health is requesting approval of a supervisor change in JD 470 O Clinical Applications Coordinator from COO to COO/CQO. Both position provide instruction and direction to this position.

Will there be support materials for this agenda item? X Yes \_\_\_\_\_ No  
(If there are support materials, one copy must be attached)

Job Description #470 O Clinical Applications Coordinator

Submitted By: Shannon Rowen for Health Services

APPROVED Shannon Rowen  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Rhiannon Pitzl, Rebecca Tamayo, Janelle Ali-Dinar

Revised 1/24/23

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 02/10/23

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 02/21/23

Regular Session  Executive Session \_\_\_\_\_

Subject: JD Revision #100 Resident Manager

ACTION REQUEST: (Please describe request in the form of a motion)

Tribal Affairs is requesting approval / reclassification of position #100 Resident Manager to position #100 C Ponca Storage Leasing Representative. From Grade 2 \$19,136.00 \$31,191.49 to Grade 7 \$36,441.00 \$55,545.33 and supervisor change from CFO to DDTA.

Will there be support materials for this agenda item?  Yes  No  
(If there are support materials, one copy must be attached)

1. Compensation Review Sheet
2. JD 100 C Ponca Storage Leasing Representative
3. Market Review
4. Salary Grade Sheet
5. Org Chart

Submitted By: Shannon Rowen for Finance and Tribal Affairs

APPROVED Shannon Rowen  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Shannon Rowen, Janelle Ali-Dinar and Greg Gunderson

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 02/13/23

**All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.**

Tribal Council Meeting Date: 02/21/23

Regular Session  Executive Session \_\_\_\_\_

Subject: NEW JD #290.1 L Administrative Assistant II - Social Services CCDF

ACTION REQUEST: (Please describe request in the form of a motion)

Social Services is requesting the approval of position #290.1L Administrative Assistant II – Social Services CCDF. This position is a grade 5 and will report to the Social Services Director.

Will there be support materials for this agenda item?  Yes \_\_\_\_\_ No  
(If there are support materials, one copy must be attached)

Compensation Review Sheet  
JD #290.1 L  
Org Charts  
Market Review  
PTN Salary Grade

Submitted By: Shannon Rowen for TA SS Director S. Posposil

APPROVED *Shannon Rowen*  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Stephanie Posposil, Courtney Chavez, Janelle Ali-Dinar

**AGENDA ITEM REQUEST**  
(for employees only)

DATE SUBMITTED: 02/13/23

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Tribal Council Meeting Date: 02/21/23

Regular Session  Executive Session \_\_\_\_\_

Subject: 109.1 Open Grants Project Manager – Health (revision)

ACTION REQUEST: (Please describe request in the form of a motion)

Finance is requesting JD 109.1 Open Grants Project Manager – Health be changed to Grants Project Manager. This change is needed for funding reasons.

Will there be support materials for this agenda item?  Yes \_\_\_\_\_ No  
(If there are support materials, one copy must be attached)

Submitted By: Shannon Rowen for CFO G. Gunderson

APPROVED *Shannon Rowen*  
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Shannon Rowen and Greg Gunderson

Revised 1/24/23