

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

MARCH 14, 2023
4:00 PM

LOCAL TRIBAL OFFICES/LIFESIZE

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR - MOTION
 - a. March 7, 2023 Minutes
 - b. COBRA Administration Agreement
 - c. Swanson RFP for Hay for Buffalo
 - d. February Grant Update/Report
 - e. Family Violence Prevention & Services Continuation Funding – RESOLUTION
 - f. CTAS Grant Funding for Social Services Department – RESOLUTION
 - g. ANA SEDS Grant Funding for Social Services Department – RESOLUTION
 - h. Appointment of Rhiannon Pitzl as Authorized Representative - RESOLUTION
 - i. Ratifications
- IV. CHAIRWOMAN SCHMIDT’S REPORT
- V. SHANNON ROWEN, HUMAN RESOURCES DIRECTOR
 - a. Administrative Assistant III – Finance Job Description #470.1 O – MOTION
- VI. OTHER BUSINESS
- VII. EXECUTIVE SESSION
 - a. Position Transfer Employee #1456 – MOTION (Shannon Rowen)
 - b. Transfer Request Employee #1515 – MOTION (Shannon Rowen)
 - c. Confidential Matter (Janelle Ali-Dinar, Interim CEO Tribal Affairs)
- VIII. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: __03__/_03__/_23__

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: __03__/_14__/_23__

Regular Session x Executive Session _____

Subject: **COBRA Administration Agreement**

ACTION REQUEST: (Please describe request in the form of a motion)

PTN HR and PFC HR are requesting approval of the Administration of Employee Benefits Agreement with Consolidated Administrative Services. This agreement has been reviewed by legal. Annual costs are substantially less than the prior service partner (50 cents vs. 87 cents) per month, plus an annual fee of \$200. Saving around \$800. Total cost annually to PTN is under \$1,600.00.

Will there be support materials for this agenda item? X Yes _____No
(If there are support materials, one copy must be attached)

Submitted By: Shannon Rowen, HR Director

APPROVED *Shannon Rowen*
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item?
Shannon Rowen

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 2/23/22

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 3/7/22

Regular Session Executive Session

Subject: Hay for Buffalo from Swanson

ACTION REQUEST: (Please describe request in the form of a motion)

4 loads of hay ~~with~~ this ticket got
set aside and ~~and~~ didn't see it

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Steve M... ..

APPROVED [Signature]
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? _____

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 3/6/2023

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 3/14/2023

Subject: February Grant Updte

ACTION REQUEST: (Please describe request in the form of a motion)

Consent Agenda Only – Update on Grant Activities thru Feb 2023

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: 

APPROVED 
Executive Management

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 2/28/2023

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 3/7/2023

Subject: Family Violence Prevention and Services funding

ACTION REQUEST: (Please describe request in the form of a motion)

Request that Council approve a resolution in support of the submission of a continuation funding request to the Administration for Children and Families for Family Violence Prevention and Services (FVPSA) funding.

Will there be support materials for this agenda item? Yes No
 (If there are support materials, one copy must be attached)

Submitted By: _____



Stephanie Geery-Zink, Grants Director

APPROVED _____



Executive Director of Tribal Affairs

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 23-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The Administration for Children and Families (ACF), a division of the U.S Department of Health and Human Services (HHS), administers the Family Violence Prevention and Services Act (FVPSA), the primary federal funding stream dedicated to the support of emergency shelter and related assistance for victims of domestic violence and their children; and

WHEREAS: The Ponca Tribe of Nebraska acknowledges the importance of providing direct services to victims and education to community members, law enforcement, victim service providers, and Tribal staff to ensure the needs of victims are addressed in a professional and compassionate manner; and

WHEREAS: The Ponca Tribal Council has identified this grant opportunity as a funding source to support the efforts related to developing the capacity of the Tribe to address family and domestic violence issues for Tribal members and Native Americans within our service delivery area.

THEREFORE, BE IT RESOLVED: That Stephanie Pospisil, Social Services Director, or Stephanie Geery-Zink, Grants Manager, is authorized to execute and file an application for federal assistance on behalf of the Ponca Tribe of Nebraska with the Administration for Children and Families (ACF).

THEREFORE, BE IT RESOLVED: That Stephanie Geery-Zink, Grants Director, is authorized to execute and file with its applications the annual certifications and assurances and other documents the ACF requires before awarding a federal assistance grant or cooperative agreement.

THEREFORE, BE IT RESOLVED: That Stephanie Geery-Zink is authorized to execute grant and cooperative agreements with the ACF on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribe of Nebraska Tribal Council on the _____ day of March, 2023, at a duly called meeting held via Lifesize, by a vote of _____Ayes; _____Nays; _____Abstained; _____Absent. Chairperson _____voting _____not voting. A Quorum of _____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Susan Baker, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 2/28/2023

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 3/7/2023Subject: CTAS grant funding for Social Services Department

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve applying for a U.S. Department of Justice Coordinated Tribal Assistance Purpose Area #9 Tribal Youth Program grant funding for PTN's Social Services Department.

Will there be support materials for this agenda item? Yes No
 (If there are support materials, one copy must be attached)

Submitted By: _____

Stephanie Gee, Tribal Business Director

APPROVED _____

Executive Management

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 23-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The U.S. Department of Justice funds Federally-recognized tribes to improve public safety and victim services in tribal communities; and

WHEREAS: DOJ's Coordinated Tribal Assistance Solicitation grant funding under Priority Area 9 is for Tribal Youth Program to support and enhance tribal efforts to prevent and reduce juvenile delinquency and strengthen a fair and beneficial juvenile justice system response for American Indian and Alaska Native youth.

THEREFORE, BE IT RESOLVED that Stephanie Geery-Zink, Grants Manager, is authorized to apply for, execute and file with its applications the annual certifications and assurances and other documents the U.S. Department of Justice requires when awarding grant funding.

THEREFORE, BE IT RESOLVED that Stephanie Geery-Zink, Grants Manager, is authorized to execute and cooperative agreements with the DOJ on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the _____ day of March 2023, at a duly called meeting held via Lifesize, by a vote of _____Ayes; _____Nays; _____Abstained; _____Absent. Chairperson _____voting _____not voting. A Quorum of _____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Susan Baker, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 3/6/2023

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 3/14/2023Subject: ANA SEDS grant funding for Social Services Department

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve applying for the United States Department of Health and Human Services' Administration for Native Americans' Social and Economic Development Strategies grant funding for PTN's Social Services Department.

Will there be support materials for this agenda item? Yes No
 (If there are support materials, one copy must be attached)

Submitted By: _____

Stephanie Geery-Zink, Grants Director

APPROVED _____

Executive Management

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 23-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The U.S. Department of Health and Human Services' Administration for Native Americans funds Federally recognized tribes to promote social and economic self-sufficiency for Native American communities in support of community-based projects that address the current social and economic conditions in Native American communities, and promotes social and economic self-sufficiency through advocacy and policy development on behalf of Native Americans; and

WHEREAS: ANA's Social and Economic Development Strategies grant funding is available for improving the well-being of youth through life skills training, leadership development, workforce development training, mentoring programs, cultural connectedness, educational enhancements, and juvenile crime prevention.

THEREFORE, BE IT RESOLVED that Stephanie Geery-Zink, Grants Manager, is authorized to apply for, execute and file with its applications the annual certifications and assurances and other documents the Administration for Native Americans requires when awarding grant funding.

THEREFORE, BE IT RESOLVED that Stephanie Geery-Zink, Grants Manager, is authorized to execute and cooperative agreements with the ANA on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribe of Nebraska Tribal Council on the 14th day of March 2023, at a duly called meeting held via Lifesize, by a vote of ____ Ayes; ____ Nays; ____ Abstained; ____ Absent. Chairperson ____ voting ____ not voting. A Quorum of ____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Susan Baker, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 3/9/2023

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 3/14/2023

Subject: Appointment of Rhiannon Pitzl as Authorized Representative

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the attached resolution appointing Rhiannon Pitzl as authorized representative for the Ponca Tribe of Nebraska for activities related to federal, statae, and local funding in support of our programming.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: 

APPROVED 
Executive Management

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 23-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: It is the desire of the Tribe to file applications for federal, state and local funding to finance programs and operations; and

WHEREAS: It is necessary to designate a representative for filing said applications, as required by many of these funding bodies; and

WHEREAS: Each potential grant funding opportunity comes before the Tribal Council for consideration prior to application and is approved before proceeding with the execution of any grant agreements.

THEREFORE, BE IT RESOLVED that Rhiannon Pitzl, Ponca Health Services Chief Operating Officer, hereby be appointed as an authorized organization representative for Ponca Health Services for the purposes of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications. The AOR is required to follow policies and procedures of the Ponca Tribe of Nebraska Grants Department.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 14th day of March 2023, at a duly called meeting held via Lifesize Videoconference, by a vote of _____Ayes; _____Nays; _____Abstained; _____Absent. Chairperson _____ voting _____not voting. A Quorum of _____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Susan Baker, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: __03__/_03__/_23__

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: __03__/_14__/_23__

Regular Session Executive Session

Subject: New Position #470.1 O Administrative Assistant III – Finance

ACTION REQUEST: (Please describe request in the form of a motion)

Finance / IDC is requesting the approval of a new position #470.1 O Administrative Assistant III to support the Finance Department and Executive Management at Ralston Executive Building. This position will report to the CFO but have a dotted line to the Lead Office Coordinator.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Shannon Rowen for CFO

APPROVED Shannon Rowen
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item?
Shannon Rowen and Greg Gunderson