

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

NOVEMBER 14, 2023
4:00 PM
LOCAL OFFICE SITES/LIFESIZE

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR
 - a. November 7, 2023 Minutes
 - b. Brad Jolly Legal Billing Statement
 - c. Clinical Nurse Job Description Revised to Clinical Nurse/Limited Radiology Technician
 - d. Lead Medical Assistant Job Description Revised to Lead Licensed Practical Nurse
 - e. Lead Medical Assistant Job Description Revised
 - f. Anderson Bros CPA Invoice Payment
 - g. Intertribal Buffalo Council Membership Dues
 - h. Election Board FY24 Budget Revised
 - i. PTN Apparel
 - j. Ratifications
- IV. JONATHAN ROBINSON, HUMAN RESOURCES DIRECTOR
 - a. Administrative Assistant II, Education Job Description
- V. PENNY LINGLE, INTERIM CEO PONCA HEALTH SERVICES
 - a. Community Funding Opportunity for Diabetes Prevention – RESOLUTION
 - b. FY24 Health Services Budget
- VI. OTHER BUSINESS
- VII. EXECUTIVE SESSION
 - a. Chris Walker
- VIII. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/8/2023

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 11/14/2023

Regular Session Executive Session

Subject: Nursing Job Descriptions

ACTION REQUEST: (Please describe request in the form of a motion)

- **Motion to approve the Clinical Nurse/Limited Radiology Technician JD (Revised)**
- **Motion to approve the Lead Licensed Practical Nurse JD (Revised)**
- **Motion to approve the Lead Medical Assistant JD (Revised)**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED 
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Rachel Pitzl

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/8/2023

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Tribal Council Meeting Date: 11/14/2023

Regular Session Executive Session

Subject: Anderson Bros CPA Invoice

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the Anderson Bros CPA invoice payment with 401(k) forfeiture dollars

Will there be support materials for this agenda item? Yes No

(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED 
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/8/2023

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Tribal Council Meeting Date: 11/14/2023

Regular Session Executive Session

Subject: Administrative Assistant II, Education Job Description (NEW)

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the Administrative Assistant II, Education Job Description (NEW)

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED 
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 10/27/2023

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: X Tribal Council
 Executive Committee

Meeting Date: 11/7/2023

Subject: Community Funding Opportunity for Diabetes Prevention

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve applying for the Community Funding Opportunity for Diabetes Prevention from the University of Nebraska Medical Center.

Will there be support materials for this agenda item? X Yes No
(If there are support materials, one copy must be attached)

Submitted By: 
Stephanie Geery-Zink, Grants Director

APPROVED 
Executive Management

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 23-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The University of Nebraska Medical Center's (UNMC) mission is to lead the world in transforming lives to create a healthy future for all individuals and communities through premier educational programs, innovation research and extraordinary patient care; and

WHEREAS: UNMC's Community Funding Opportunity for Diabetes Prevention intends to provide funding for community diabetes awareness events, lifestyle program incentives, and funds to support training of lifestyle coaches to reduce the number of adults being diagnosed with diabetes and to improve outcomes for those with diabetes.

THEREFORE, BE IT RESOLVED that Stephanie Geery-Zink, Grants Director, or Rhiannon Pitzl, Chief Operating Officer of Ponca Health Services, are authorized to apply for, execute and file with its applications the annual certifications and assurances and other documents the UNMC requires when awarding grant funding.

THEREFORE, BE IT RESOLVED that Stephanie Geery-Zink, Grants Director, of Rhiannon Pitzl, Chief Operating Officer of Ponca Health Services, are authorized to execute and cooperative agreements with the UNMC on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 14th day of November 2023, at a duly called meeting held via Lifesize Videoconference, by a vote of ____ Ayes; ____ Nays; ____ Abstained; ____ Absent. Chairperson ____ voting ____ not voting. A Quorum of ____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Susan Baker, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 11 / 08 / 23

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 11 / 14 / 23 Regular Session Executive Session Subject: FY24 Health Services Budget

ACTION REQUEST: (Please describe request in the form of a motion)

 Approval of the FY24 Health Services Budget in the amount of \$14,170,574.51

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Penny Lingle

APPROVED *Penny Lingle*
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Penny Lingle, Drew Ebert

Revised 1/24/23