

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

JANUARY 9, 2024
4:00 PM

LOCAL OFFICE SITES/LIFESIZE

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR
 - a. January 2, 2024 Minutes (p.2-3)
 - b. Brad Jolly Legal Billing Statement (p.4-11)
 - c. Professional Service Agreements for Tribal Court Security (p.12)
 - i. Blue Line Security Services Agreement Renewal (p.13-24)
 - ii. James Walden Agreement Renewal (p.25-36)
 - iii. David McCart Agreement Renewal (p.37-48)
 - d. Lincoln Gymnasium Use Policy (p.49-54)
 - e. Greg Gunderson, CFO November 2023 Financial Reports (p.55-74)
 - f. David Threm, CIO November 2023 Monthly Report (p.75)
 - g. Xylem RFP for Water Monitoring Equipment (p.76-86)
 - h. Social Services Case Manager Job Description Revised (p.87-90)
 - i. Ratifications (to be e-mailed separate)
- IV. RICK NOONAN, VICE PRESIDENT SOLUTIONS DESIGN
 - a. Resolution Creating a Tribal Consortium for the Application of Tribal Broadband Connectivity Funds from the U.S. Department of Commerce (to be e-mailed separate)
- V. GREG GUNDERSON, CHIEF FINANCIAL OFFICER
 - a. Quarterly Grants Report for October to December 2023 (Stephanie Geery-Zink, Grants Director) (p.91-92)
- VI. PATRICK JENNINGS, CEO – TRIBAL AFFAIRS
 - a. Culture Class Contract with Christy Conrad (Courtney Chavez, DDTA) (p.93-105)
 - b. LaCreme Construction RFP for Agency & Caretaker's Cottage Window Replacements (Courtney Chavez) (p.106-128)
 - c. QAPP – Quality Assurance Project Plan (Courtney Chavez) (p.129-164)
- VII. PENNY LINGLE, INTERIM CEO – PONCA HEALTH SERVICES
 - a. Walmart Foundation – Local Community Grant – RESOLUTION (Stephanie Geery-Zink) (p.165-174)
- VIII. JONATHAN ROBINSON, HUMAN RESOURCES DIRECTOR
 - a. Indian Child Welfare Act (ICWA) Specialist Job Description (p.175-179)
 - b. Switching from Paycom to ADP for HRIS/Payroll System (p.180-195)
- IX. OTHER BUSINESS
- X. EXECUTIVE SESSION
 - a. Review Pow wow Committee Applicants/Appointment (p.196-202)
- XI. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12/20/2023

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 1 / 9 / 2024

Regular Session X Executive Session _____

Subject: Requesting approval of Contracts for Court Security

ACTION REQUEST: (Please describe request in the form of a motion)

Requesting approval of Tribal Court Security Contracts for three years. The contracts have been prepared and approved by Attorney Jolly

Will there be support materials for this agenda item? X Yes _____ No
(If there are support materials, one copy must be attached)

Submitted By: 

APPROVED  12/22/23
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item?
Ruthanne Gallup

Revised 1/24/23

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 1 / 03 / 24

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 2 / 9 / 24 Regular Session Executive Session Subject: Lincoln Gymnasium Use Policy

ACTION REQUEST: (Please describe request in the form of a motion)

 Requesting approval of the Lincoln Gymnasium Use Policy which mimics the approved Ponca Hills Health & Wellness Center policy except for hours of operation. Planning a soft opening for early February.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Penny Lingle

APPROVED Penny Lingle
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Penny Lingle

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: __1__/_2__/_24__

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: __1__/_9__/_24__

Regular Session Executive Session

Subject: Financial Reports as of November 2023 _____

ACTION REQUEST: (Please describe request in the form of a motion)

No action required _____

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: G Gunderson_____

APPROVED G Gunderson_____
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? G Gunderson

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 1/3/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 01/09/2024

Regular Session Executive Session

Subject: Social Services Case Manager Job Description (Revised)

ACTION REQUEST: (Please describe request in the form of a motion)

- **Motion to approve the Social Services Case Manager Job Description (Revised)**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Stephanie Pospisil

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 1/2/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 1/9/2024

Regular Session Executive Session

Subject: Culture Class Contract with Christy Conrad

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve the culture class contract with Christy Conrad to provide regalia making classes at the Lincoln office site.

Will there be support materials for this agenda item? Yes No

(If there are support materials, one copy must be attached)

Submitted By: Ricky Wright

APPROVED Courtney R. Chavez
Digitally signed by Courtney R. Chavez
 Date: 2024.01.02 16:37:05 -06'00'
 Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? _____

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 1/3/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 1/9/2024

Regular Session Executive Session

Subject: Agency and Caretaker's Cottage Window Replacement

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve LaCreme Construction, LLC. to repair and replace the windows on the Agency and Caretakers Cottage.

Will there be support materials for this agenda item? Yes No

(If there are support materials, one copy must be attached)

Submitted By: Ricky Wright

APPROVED Courtney R. Chavez
Digitally signed by Courtney R. Chavez
Date: 2024.01.03 13:45:15 -06'00'
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? _____

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 01/03/2024

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/09/2023

Subject: Walmart Foundation- Local Community Grant

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve applying for the Walmart Foundation Local Community Grant).

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: 
Stephanie Geery-Zink, Grants Director

APPROVED Penny Lingle Digitally signed by Penny Lingle
Date: 2023.12.21 14:08:01 -06'00'
Executive Management

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 24-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The Walmart- Local Community Grant's purpose of funding is to directly support funding areas that align with Walmart and Sam's Club charitable priorities. The funding priorities include the following areas: Community and Economic Development, Diversity and Inclusion, Education, Environmental Sustainability, Health and Human Service, Hunger Relief and Healthy Eating, Public Safety, and Quality of Life; and

WHEREAS: The Walmart- Local Community Grant would allow Ponca Tribe of Nebraska to purchase items such as safety gates, pack-n-plays, portable high chairs, safety kits, and bath safety items. These items would be distributed at no cost to families receiving health services through PTN in order to improve child safety as there is a need for infant-to-toddler post birth items that would greatly improve child safety.

THEREFORE, BE IT RESOLVED that the Grants Project Manager, is authorized to apply for, execute and file with its applications the annual certifications and assurances and other documents the U.S. Department of Homeland Security requires when awarding grant funding.

THEREFORE, BE IT RESOLVED that the Grants Project Manager, is authorized to execute and cooperative agreements with the U.S. Department of Homeland Security on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 9th day of January 2024, at a duly called meeting held via Lifesize Videoconference, by a vote of ____ Ayes; ____ Nays; ____ Abstained; ____ Absent. Chairperson ____ voting ____ not voting. A Quorum of ____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Susan Baker, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 1/3/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 01/09/2024

Regular Session Executive Session

Subject: ICWA Job Description

ACTION REQUEST: (Please describe request in the form of a motion)

- **Motion to approve the ICWA job description allowing Social Services to hire a second ICWA Specialist**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED



Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Stephanie Pospisil

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 1/3/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 01/09/2024

Regular Session Executive Session

Subject: HRIS/Payroll Systems

ACTION REQUEST: (Please describe request in the form of a motion)

- **Motion to approve switching from Paycom to ADP for HRIS/Payroll system.**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Greg Gunderson, David Threm

Revised 1/24/23