

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

APRIL 16, 2024

4:00 PM

LIFESIZE/LOCAL OFFICE SITES

- I. CALL TO ORDER
 - a. Invocation
 - b. Roll Call
- II. APPROVAL OF AGENDA
- III. CONSENT CALENDAR
 - a. April 9, 2024 Minutes
 - b. OVW Rural Grant Renewal – RESOLUTION
 - c. Scranton Flooring & Supply RFP
 - d. Volkman Plumbing & Heating Inc RFP
 - e. Deputy Director of Tribal Affairs Job Description Revised
 - f. Administrative Assistant III to the CEO of Tribal Affairs Job Description Revised
 - g. Enrollment of Applicants – RESOLUTION
 - h. Jonathan Robinson, HR Director March 2024 Monthly Report
 - i. Ratifications
- IV. MARK PENISKA, ELDERS COMMITTEE
 - a. Elders Committee Quarterly Report January through March 2024
- V. JOEY NATHAN, EXECUTIVE DIRECTOR OF NPHA
 - a. Quarterly Report – January through March 2024
- VI. GREG GUNDERSON, CHIEF FINANCIAL OFFICER
 - a. Grants Department Quarterly Report for January through March 2024 (Stephanie Geery-Zink, Grants Director)
 - b. Grant Tracking Tool Update
- VII. COURTNEY CHAVEZ, CEO TRIBAL AFFAIRS
 - a. Grid Resilience Tribe Formula Grant – RESOLUTION (Stephanie Geery Zink)
- VIII. JONATHAN ROBINSON, HUMAN RESOURCES DIRECTOR
 - a. Social Services – Revised to Human Services Restructure
 - b. Human Services Job Descriptions 1 through 24 – MOTION
- IX. OTHER BUSINESS
- X. EXECUTIVE SESSION
 - a. Tax Commission Applicants/Appointment
 - b. Powwow Committee Applicants/Appointment
- XI. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 4/10/2024

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 4/16/2024

Subject: Office on Violence Against Women (OVW) Rural grant application approval

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve applying for the Office on Violence Against Women Rural grant application approval.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: 
Stephanie Geery-Zink, Grants Director

APPROVED Courtney R. Chavez
CEO of Tribal Affairs

Digitally signed by Courtney R. Chavez
Date: 2024.04.10 10:54:28 -05'00'

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 24-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The U.S. Department of Justice (DOJ) Office of Violence Against Women (OVW) administers grant programs, subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses to hold offenders accountable and serve victims; and

WHEREAS: The purpose of the OVW's Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Program is to support efforts to enhance the safety of rural victims of domestic violence, dating violence, sexual assault, and stalking and supports projects uniquely designed to address and prevent these crimes in rural areas.

THEREFORE, BE IT RESOLVED that the Grants Director, is authorized to execute and file an application for federal assistance on behalf of the Ponca Tribe of Nebraska with the U.S. Department of Justice.

BE IT FURTHER RESOLVED that the Grants Director, is authorized to execute and file with its applications the annual certifications and assurances and other documents the DOJ requires before awarding a federal assistance grant or cooperative agreement.

BE IT FINALLY RESOLVED that the Grants Director is authorized to execute grant and cooperation agreements with the DOJ on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 16th day of April 2024, at a duly called meeting held via Lifesize Videoconference, by a vote of _____Ayes; _____Nays; _____Abstained; _____Absent. Chairperson _____voting _____not voting. A Quorum of _____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Kyle Taylor, Interim Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 4 / 03 / 24

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 4 / 16 / 24

Regular Session Executive Session

Subject: Norfolk Gymnasium & Entry Carpet Replacement

ACTION REQUEST: (Please describe request in the form of a motion)

Requesting motion to approve the bid submitted by Scranton Flooring and Supply in the amount of \$6137.50 for carpet tiles to replace the carpet in the entry way to the gymnasium as well as around the gymnasium floor. Scranton Flooring and Supply requires a down payment of \$2,265 leaving a balance due \$3,872.65.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Penny Lingle

APPROVED Penny Lingle
Executive Management

Digitally signed by Penny Lingle
Date: 2024.03.23 14:55:28 -0500

Who will be present at the TC Mtg. in regards to this Agenda Item? Penny Lingle, Jim Wright

Revised 1/24/23

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 4 / 08 / 24

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 4 / 16 / 24Regular Session Executive Session Subject: Norfolk Gymnasium Shower Valve Replacements

ACTION REQUEST: (Please describe request in the form of a motion)

Requesting motion to approve the bid submitted by Volkman Plumbing & Heating Inc. in the amount of \$18,404 to replace 8 shower valve assemblies in the locker rooms in the Norfolk gymnasium. EXCLUDES; any extra labor or materials needed to ensure the cold water shut off outside is workable.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Penny Lingle

APPROVED Penny Lingle Digitally signed by Penny Lingle
Date: 2024.04.05 13:36:27 -05'00'
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Penny Lingle, Jim Wright

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/10/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 04/16/2024

Regular Session Executive Session

Subject: Deputy Director of Tribal Affairs Job Description (REVISED)

ACTION REQUEST: (Please describe request in the form of a motion)

- **Motion to approve the Deputy Director of Tribal Affairs Job Description (REVISED)**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Courtney Chavez

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/10/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 04/16/2024

Regular Session Executive Session

Subject: Administrative Assistant III to the CEO of Tribal Affairs Job Description (REVISED)

ACTION REQUEST: (Please describe request in the form of a motion)

- **Motion to approve the Administrative Assistant III to the CEO of Tribal Affairs Job Description (REVISED)**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Courtney Chavez

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/09/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 04/16/2024

Regular Session Executive Session

Subject: Grant Tracking Tool Update

ACTION REQUEST: (Please describe request in the form of a motion)

- **No Motion but update on new grant tracking & prioritization tool for Tribe.**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: G Gunderson

APPROVED G Gunderson
Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item?
ALEXANDREA (Allie) TAMAYO

Revised 1/24/23

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 4/9/2024

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 4/16/2024

Subject: U.S. Department of Energy Grid Resilience State-Tribal Formula Grant Program.grant application approval

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve applying for the U.S. Department of Energy Grid Resilience State-Tribal Formula Grant Program.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: 
Stephanie Geery-Zink, Grants Director

APPROVED Courtney R. Chavez
CEO of Tribal Affairs

Digitally signed by Courtney R. Chavez
Date: 2024.04.10 14:13:17 -05'00'

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 24-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The mission of the U.S. Department of Energy is to ensure America's security and prosperity by addressing its energy, environmental and nuclear challenges through transformative science and technology solutions.

WHEREAS: The Grid Resilience State and Tribal Formula Grants aims to 1) improve energy resilience against power outages caused by extreme weather, wildfires or natural disasters; 2) invest in modernized grid infrastructure; and 3) create good-paying jobs with the free and fair choice to join a union. The program, through the Bipartisan Infrastructure Law (BIL) sets aside a specific dollar amount for each state and tribal entity, of which the Ponca Tribe of Nebraska's is \$382,790.

THEREFORE, BE IT RESOLVED that the Grants Director is authorized to execute and file an application for federal assistance on behalf of the Ponca Tribe of Nebraska with the U.S. Department of Energy.

BE IT FURTHER RESOLVED that the Grants Director is hereby authorized to execute the file with its applications the annual certifications and assurances and other documents the U.S. Department of Energy requires before awarding a federal assistance grant or cooperative agreement.

BE IT FINALLY RESOLVED that the Grants Director is authorized to execute grant and cooperative agreements with the U.S. Department of Energy on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 16th day of April, at a duly called meeting held via Lifesize Videoconference, by a vote of _____Ayes; _____Nays; _____Abstained; _____Absent. Chairperson _____voting _____not voting. A Quorum of _____ was present.

ATTEST

Candace Schmidt, Chairwoman
Ponca Tribe of Nebraska

Kyle Taylor, Interim Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/03/2024

All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.

Tribal Council Meeting Date: 04/09/2024

Regular Session Executive Session

Subject: Social Services – Revised to Human Services Restructure

ACTION REQUEST: (Please describe request in the form of a motion)

- **Motion to approve the Social Services – Revised to Human Services Restructure**

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Stephanie Pospisil, Courtney Chavez, Penny Lingle, PJ Jennings

Revised 1/24/23

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 04/03/2024

~~All Agenda Item Requests must be approved and submitted with all supporting documents to Jan Colwell, Executive Assistant to Tribal Council by 10 AM the Wednesday prior to the Tuesday Council Meeting.~~

Tribal Council Meeting Date: 04/09/2024

Regular Session Executive Session

Subject: Human Services Job Descriptions

ACTION REQUEST: (Please describe request in the form of a motion)

o Motion to approve the Human Services Job Descriptions:

- 1 ▪ Social Services Director REVISED TO Human Services Director
- 2 ▪ Administrative Assistant II, Social Services REVISED TO Administrative Assistant II, Human Services
- 3 ▪ Administrative Assistant II, CCDF REVISED TO Child Care Development Fund Specialist
- 4 ▪ Social Services Case Manager Coordinator REVISED TO Human Services Case Manager Supervisor
- 5 ▪ Social Services Case Manager REVISED TO Human Services Case Manager
- 6 ▪ Indian Child Welfare Act (ICWA) Specialist (REVISED)
- 7 ▪ Domestic Violence Program Coordinator REVISED TO Domestic Violence Program Supervisor
- 8 ▪ Domestic Violence Case Manager (REVISED)
- 9 ▪ Domestic Violence Youth Specialist (REVISED)
- 10 ▪ Human Trafficking Program Coordinator (REVISED)
- 11 ▪ Elder Abuse Program Coordinator REVISED TO Domestic Violence Elders Program Coordinator
- 12 ▪ Elders Victim Advocate REVISED TO Domestic Violence Elders Specialist
- 13 ▪ Domestic Violence Outreach Coordinator (REVISED)
- 14 ▪ Domestic Violence Training and Outreach Specialist REVISED Domestic Violence Training and Outreach Specialist
- 15 ▪ Community Outreach Advocate REVISED TO Domestic Violence Outreach Advocate
- 16 ▪ Human Services Elder Advocate (NEW)
- 17 ▪ Human Services Veteran Advocate (NEW)

- 18 ▪ Child Welfare Supervisor (NEW)
 - 19 ▪ Foster Care Specialist (NEW)
 - 20 ▪ Youth Activities Supervisor (NEW)
 - 21 ▪ Project Venture Specialist (NEW)
 - 22 ▪ Data Specialist (NEW)
 - 23 ▪ DV Court Advocate (NEW)
 - 24 ▪ DV Court Advocate - 0.7 FTE (NEW)
-

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


Executive Management

Who will be present at the TC Mtg. in regards to this Agenda Item? Jonathan Robinson, Stephanie Pospisil, Courtney Chavez, Penny Lingle, PJ Jennings

Revised 1/24/23