

# Ponca Tribe of Nebraska

Appellate Justice

Approved 11/10/2025



Position:	Appellate Justice
Division:	Tribal Court
Department:	Tribal Court
Hours	Determined by Caseload
Location:	Required travel between PTN Service Delivery Area
Salary:	Hourly Wage (Justice will submit an itemized statement on a monthly basis) – negotiable based on education and experience
Classification:	Six Year Contract

## **Summary:**

The Ponca Tribe of Nebraska is a federally recognized Tribe with its ancestral homeland located in Niobrara, NE. The Tribe does not have a reservation in the classic definition; rather, the Ponca Restoration Act defined its jurisdiction as a 'Service Delivery Area' comprised of 15 counties throughout parts of Nebraska, Iowa, and South Dakota. Within its Service Delivery Area, the Tribe offers a broad range of health, social, educational, and cultural services.

The Appellate Justice serves on the Ponca Tribe of Nebraska (PTN) Court of Appeals and is responsible for reviewing cases on appeal to ensure justice is administered in accordance with the PTN Constitution and Law and Order Code. The Appellate Justice must maintain impartiality, integrity, and professionalism while rendering fair and timely decisions on matters brought before the Appellate Court.

## **Essential Responsibilities and Duties:**

1. Administer justice and discharge all duties imposed by the PTN Constitution and applicable laws.
2. Adhere strictly to the PTN Constitution, Law and Order Code, and all judicial policies and procedures.
3. Hear and decide appeals from Tribal Court decisions, ensuring impartial and thorough review.
4. Issue written opinions, judgements, and orders that clearly state findings and conclusions.
5. Conduct or assign thorough judicial and legal research to support appellate decisions.
6. Travel regularly between PTN locations as needed to fulfill judicial and administrative responsibilities.
7. Attend relevant training sessions, and when required, provide training to court staff.

## **Qualifications:**

### **Minimum:**

1. Juris Doctor (JD) degree from an accredited law school.
2. Licensed to practice law in any U.S. jurisdiction; preference may be given to candidates licensed in Nebraska or with demonstrated knowledge of Federal Indian Law.
3. Minimum of 5 years' experience practicing law, including experience in judicial or quasi judicial proceedings.
4. Strong knowledge of tribal law, sovereignty, and governance preferred.
5. Demonstrated ability to maintain impartiality, integrity and confidentiality.
6. Excellent organizational, research, and communication skills.
7. Must be willing and able to travel within PTN Service Delivery Area.

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Preference will be given to Ponca Tribe of Nebraska members or members of a federally recognized tribe. However, all qualified individuals are eligible.

Tribal Council Approval: 11/10/2025

